

Doverbrook Estates Condominiums

Common Area or Architectural Variance Request Form

Common Area Change Architectural Variance

Mail to: Doverbrook Estates Condominiums
 50 Doverbrook Road
 Chicopee, MA 01022

Name: _____ Unit: _____

Address _____

Telephone (day) _____ Telephone (evening) _____

Date Submitted: _____

In accordance with the Doverbrook Estates Condominiums governing documents, I request your consent to make the following changes, alterations, renovations, additions and/or removal to the common area outside my unit or architectural change to the inside of my unit:

(Please attach a detailed drawing of your plan(s) and any supporting material.)

Is this an amendment to a previous request? _____
If yes, approximate date of previous request: _____

I understand that under the Rules and Regulations, the Board of Trustees will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

- 1) No work or commitment of work will be made by me until I have received written approval from the Association.
- 2) All work will be done at my expense and all future upkeep will remain at my expense.
- 3) All work will be done expeditiously once commenced and will be done in a good workman-like manner by myself or a contractor.
- 4) All work will be performed at a time and in a manner to minimize interference and inconvenience to other Unit Owners.
- 5) I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
- 6) I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
- 7) I will be responsible for complying with, and will comply with, all applicable federal, state, and local laws; codes; regulations; and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Doverbrook Estates Condominiums, its Board of Trustees and its agent have no responsibility with respect to such compliance and that the Board of Trustees' approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation, or governmental requirement.
- 8) I understand that a decision by the Board of Trustees is not final and that they may reverse or modify a decision upon the written application of any owner made to the Board of Trustees within ten (10) days after it makes their decision.
- 9) The contractor is (if applicable): _____
- 10) If approved within fifteen (15) business days, the work would start on or about _____ and would be completed on or about _____.

Unit Owner Signature: _____

Date of Action: _____

___ Approved as requested

___ Approved with the following exceptions:

___ Disapproved based on the following:

Trustee

Date

Trustee

Date

Trustee

Date

Trustee

Date

Trustee

Date