

Owner Registration Form

Date _____ Military # _____

Unit Owner(s) Name _____

Address _____

Phone _____ Cell _____ Work _____

Owner/ Date of Birth _____ 2nd Owner/ Date of Birth _____

Owner's Mailing address (if not living at Doverbrook) _____

Owner/ Present Employer _____

Address _____

Title _____ Phone _____

Unit Leased Yes _____ No _____ Relative Yes _____ No _____

(If leased there is a mandatory one (1) year lease required)

List All Occupants or Tenants	Date of Birth	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Occupants Phone 1 _____ 2 _____ 3 _____

NO DOGS ALLOWED 1 or 2 indoor Cats allowed: _____, need vaccination records and a picture of cat(s)
Service Animal, yes _____ no _____ it is **MANDATORY** that Doverbrook forms must be filled out by a Physician or Doctor before the service animal is allowed on Doverbrook property, **NO exceptions.**

Number of Vehicles _____ Doverbrook Tag # 1 _____ # 2 _____ # 3 _____
1 Make _____ Model _____ Year _____ Color _____ Plate _____
2 Make _____ Model _____ Year _____ Color _____ Plate _____
3 Make _____ Model _____ Year _____ Color _____ Plate _____

Emergency Contact Name _____
Address _____
Phone _____ Cell Phone _____ Relationship _____

Mortgage: Pursuant to M.S.G.L. Chapter 400 of the Acts of 192, the following information is required.

Mortgage Company _____ Loan # _____
Address _____

RENTAL POLICY OF DOVERBROOK ESTATES CONDOMINIUM TRUST

(AMENDED)

The Doverbrook Estates Condominium Trust had a meeting on February 20, 1990 and voted unanimously to establish the following Rules & Regulations regarding the rentals of units at Doverbrook Estates. This document is to be recorded at the Registry of Deeds, Hampden County, in the Commonwealth of Massachusetts. (By-Laws, Section 5.19, page 28)

Rule: Rental Policy

- 1. Every unit owner must have the Trustees' written approval for every tenant.*
- 2. All unit owners must use an approved application and lease form for every prospective tenant.*
- 3. Occupancy is limited to number of inhabitants in accordance with the terms of Master Deed Documents.*
- 4. Rental applicants must meet with two (2) members of the Management/Office, as well as the unit owner.*
- 5. Any infraction of the rental rules will subject the unit owner to fines of \$5.00 each day.*
- 6. The unit owner is responsible for all fines incurred by tenants.*
- 7. There is a charge of \$50.00 for a rental payment to Doverbrook Estates for processing; each time the condominium is leased.*
- 8. Renewal of same tenant's lease for another year, the charge is \$25.00 payable to Doverbrook Estates.*
- 9. The lease is a one-year lease only.*
- 10. The NO-PET rule will be strictly enforced with the unit owner being responsible for the \$5.00 a day fine*

Affidavit

As cited in the Doverbrook Estates Master Deed, Unit Deed and Declaration of Trust.

I/We _____ as the tenants of
_____ have read the Declaration of
Trust and have been apprised of the rules and regulations. I/We hereby agree to abide by the
Doverbrook Estates By-Laws, Rules and Regulations. In accordance with Section 5.17 of the
Declaration of Trust, I/We agree that NO PETS WILL BE KEPT OR BROUGHT TO VISIT, the
exception is one or two indoor cats that are registered with the office. If a pet is found on the
premises, I/WE understand that fines will be immediately levied by the Doverbrook Trustees and
appropriate legal action will be taken for the removal of the pet. I/We agree that any levied fines
and the cost of collection thereof, including attorney fees incurred by the Trustees, will be
my/our responsibility.

Tenant/Unit Owner

Date

Tenant/Unit Owner

Date

Tenant/Unit Owner

Date

**Signature Page for
Certificate of Vote and Resolution of the
Board of Trustees of Doverbrook Estates Condominium**

I hereby acknowledge I have read the attached Certificate of Vote and Resolution as it pertains to Leases and understand this Resolution becomes part of the Lease and is enforceable.

Tenant Signature

Date

Tenant Signature

Date

Unit Owner Signature

Date

Unit Owner Signature

Date

RENTAL POLICY OF DOVERBROOK ESTATES CONDOMINIUM TRUST

(Amended)

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Rule: Rental Policy

1. Every unit owner must have the Trustees' written approval for every tenant.
2. All unit owners must use an approved application and copy of lease form for every prospective tenant.
3. Occupancy is limited to number of inhabitants in accordance with the terms of the Master Deed documents.
4. Rental applicants must meet with two (2) members of the Management/Office as well as the unit owners.
5. Any infraction of the rental rules will subject the unit owner to fines of \$5.00 each day.
6. The unit owner is responsible for all fines incurred by tenants.
7. There is a charge of \$50.00 for a rental payment to Doverbrook Estates for processing; each time the condominium is leased.
8. Renewal of same tenant's lease for another year the charge is \$25.00 payable to Doverbrook Estates.
9. The lease is a one-year lease only.
10. The NO PET rule will be strictly enforced with the unit owner being responsible for the \$5.00 per day fine.

Owner Signature

Date

Owner Signature

Date

Tenant Signature

Date

Tenant Signature

Date

Doverbrook Estates

Condominiums at Westover
 Chicopee, MA 01025 (413) 593-5515

- Key**
- A Beckel
 - B Blandford
 - C Hampden
 - D Huntington
 - E Leverett
 - F Lenox
 - G Southwick

